Quality Assurance Specialist
Full-Time Position in Santa Maria, CA

Primus Auditing Operations provides the fresh produce industry with technical services related to the safe production and handling of produce. The firm has established strong relationships with major retailers and food service firms, and lists nearly 3,000 suppliers among its clients.

**General Description:** Support specialist will work closely with PrimusLabs, PrimusGFS, GlobalGAP and NOP audit Programs to assist auditors and auditees.

**Primary Responsibilities:**
Assist with incoming calls and emails;
Work on special projects for the QA Department;
Provide support with technical needs based on client feedback;
Communicate QA protocols to auditors and auditees;
Coordinate with Technical Management to assess post-audit client requests;
Working continuously on a task until completion;
Work with QA data software systems.

**Compensation:** Salary dependent upon skills and experience. Primus Auditing Operations offers medical, dental, life and LTD coverage for full-time employees along with other benefits such as 401K, vacation and sick leave.

**Education and Experience:**
A degree in a food, agricultural and/or bioscience related discipline such as Agriculture, Agribusiness, Biology or Biochemistry or similar. Or, at a minimum, have successfully completed higher education courses or equivalent in one of those disciplines.
Fluency in English written and spoken is a requirement with Spanish capabilities as a plus.
Must have good communication skills (both written and verbal).
Be familiar with Microsoft Office software.
Adapt easily to a fast-paced work environment.

**Competencies:**
Dependability, ability to work with minimal supervision;
Excellent multitasking abilities and stress tolerance;
Strong organizational and project management skills.

Interested parties should submit their resumes and cover letter to Courtney.Cox@primusauditingops.com